



ECSA Range Operations Guide

Revised: 5/15/2019

ECSA Range Operations Guide

Table of Contents

Organizational Chart	3
1. General.....	4
2. Facilities Use	4
3. Range Use.	4
4. Authorized and Prohibited Firearms	5
5. Authorized Personnel.....	6
6. RSO's and Group Safety:	6
7. Incident reporting:	7
8. Personnel Responsibilities	8
8.1. Officers	8
8.2. Range Safety Officer (RSO) Duties	8
8.3. ECSA Member/Certified Range Officer (CRO) Responsibilities	9
9. Hours of Operation	10
10. Changes to the Range Operations Guide.....	10
11. Emergency Plan.....	10

ECSA Range Operations Guide

Organizational Chart

Eagle Cap Shooters Association (ECSA) Board shall consist of a minimum of nine persons including Officers

ECSA Officers:

President

Vice President

Secretary

Treasurer

ECSA Range Operations Guide

1. General

Live fire conducted at the ECSA Range complex is intended to provide authorized personnel access to a facility where they can be safe and become proficient in the shooting sports.

Please use common sense on all ECSA ranges. The steel targets on the pistol range cannot be used safely at less than 12 yards with a handgun greater than .45 caliber because of the danger of bullet fragmentation and ricochet. Any steel target can be damaged or destroyed if hit with a high velocity, solid core, or armor piercing bullet. Again, please use good judgment.

2. Facilities Use

Range availability is at the discretion of the Board of Directors. The range is limited to assigned shooting areas and by events scheduling as determined by the Board of Directors.

1. Shotgun aerial target areas are limited to the use of 7½ shot or smaller.
2. Pistol and small-bore range use is limited to handgun, small bore (rim-fire) rifles, and shotguns using ECSA approved targets. Please, no T/C Contenders or rifles using handgun caliber cartridges.
3. Rifle range is for use of rim-fire, center-fire (including large-bore rifles), shotgun and handguns using ECSA approved targets.
4. Small silhouette targets (chickens, turkeys, pigs and rams) placed from 25 yards to 100 yards on the main rifle range are for rim-fire ONLY.
5. Large silhouette placed north of the main rifle range are for black powder firearms ONLY.

3. Range Use.

Shooters Shall:

1. Exercise good judgment and courtesy to fellow shooters at the range.
2. Fire only authorized firearms.
3. Fire only on scheduled ranges and have a Certified Range Officer (CRO) or a Range Safety Officer (RSO) present.

ECSA Range Operations Guide

4. Due to fire danger, no tracer, incendiary or armor piercing ammunition, or explosive targets, such as Tannerite targets with incendiary etc., are allowed on ECSA property except by permission of the Board of Directors.
5. Fire at authorized targets only.
6. Do not use glass or cans for targets.
7. Commence firing only after a range safety briefing in organized events.
8. Insure all projectiles impact within established range safety limits.
9. Shooters will call a "cease-fire" upon observation of any unsafe condition. All firearms will immediately be made safe with a bore safety flag (if available), actions open, magazines out and placed in racks before any further activity.
10. Call a "cease-fire" if a firing line becomes staggered during a forward movement exercise.
11. All participants and spectators on or near the outdoor firing line shall wear ear and eye protection. All persons inside the shooting house will wear ear and eye protection.
12. Clean up all brass, debris and used targets that accumulates on the range. Dispose of unwanted brass and debris in containers provided.

4. Authorized and Prohibited Firearms

1. Lawfully owned fully automatic and "Class III" firearms are authorized. However, the owner must contact and receive written authorization from the Board of Directors prior to firing on the ECSA complex. The Board of Directors may deny permission at their discretion and for any reason they perceive as warranting that denial. Full auto and "Class III" shooters/ owners must be prepared to show proper federal licenses and required paperwork to the Board of Directors.
2. All sporting and target firearms are authorized for use on appropriate ECSA ranges. This includes .50 caliber rifles which will be used only on the main rifle range.
3. "Suppressors" may be used on the appropriate range.

ECSA Range Operations Guide

5. Authorized Personnel

The following persons are allowed to participate in live fire events:

1. Current ECSA members who have taken the RSO class prior to April 10, 2012. All members are encouraged to take the NRA certified RSO class. This class is required to be a RSO at all open or competitive events.
2. Current ECSA members who have had prior safety training including, but not limited to, State Hunter Education Program, Military service, Law Enforcement, Concealed Carry/In Home Defense, or who has been a member of another shooting club in good standing and who has completed the ECSA CRO class. CRO instructor qualifications are reviewed and instructors are appointed by the Board of Directors. At a minimum a CRO instructor should have a RSO qualification.
3. Invited guest(s) when accompanied by the member sponsor.
4. Participants in public shooting events.
5. Members of the Wallowa County Law Enforcement.
6. Range use and scheduling must be coordinated with the ECSA Board of Directors.

6. RSO's and Group Safety:

A group given permission to hold practices or competitions at the ECSA facilities will need to comply with the following rules:

1. The group may be a sanctioned body like IDPA or an unsanctioned group of enthusiasts gathering for a mutually agreed upon practice or match.
2. Sanctioned groups will provide the Board with the rules of the sanctioning body, concerning range safety officers (RSO's) and safety rules.
3. Unsanctioned groups will provide the board with a written plan to properly cover the event with RSO's.
4. As a practical matter at any event where firearms are being handled from holster, while moving, doing tactical reloads or any action other than stationary target shooting from the bench, sitting, prone or standing positions; at least two RSO's shall be supervising each individual competitor. Three RSO's are preferable and necessary in larger events. If two or more competitors are shooting simultaneously, each one must be supervised by at least two RSO's.

ECSA Range Operations Guide

5. Each group will advise the board of one designated person who is the responsible party for their shooting events. That person will provide the board with the plans for RSO coverage, safety zones for loading, unloading, dealing with equipment malfunctions, etc. That designated person will be responsible for informing the board of any incidents under these rules. That designated person will be responsible for delivering to the board a monthly accounting of persons shooting in these events (including name, phone # and address or email), names of the RSO team and account for the monies due from these events. This designated person will provide the board with copies of the RSO credentials for their RSO team (NRA RSO, IDPA safety officer, SASS safety officer, etc.). This list shall be kept current each calendar year, in the spring.

7. Incident reporting:

1. All injuries shall be reported in writing to the board within 24 hours of the injury. This includes accidental slips and falls, auto accident injuries and any other injury caused by any means. This rule applies to all members and guests, not just formal groups. Any gunshot injury or injury requiring medical attention should be reported immediately to a Board member. Report all injuries in writing.
2. All accidental, negligent or unintentional discharges of a firearm must be reported to the board within 24 hours (preferably as soon as possible) of the incident. This would be defined as any discharge of a firearm that does not impact near an intended target. This includes shots into the air (unless shooting at a shotgun clay bird), or shots that leave the confines of the shooting range or the confines of the particular range being used (i.e. the high power rifle range crossing over the south fence or over into the black powder range), and certainly any shot which strikes the ground close to the shooter or another participant. This includes any shot which strikes anywhere on the shooting building structures or any rounds fired by intention or otherwise which damage club buildings, storage containers, equipment or other property, except targets. All individuals and groups are required to report this type of discharge. Report all accidental, negligent or unintentional discharges in writing.

ECSA Range Operations Guide

8. Personnel Responsibilities

8.1. Officers

1. ECSA Officers and Board of Directors shall be responsible for maintaining and managing all range functions.

8.2. Range Safety Officer (RSO) Duties

1. NRA Trained RSO's shall be in charge of safety at all open or competitive events.
2. RSO's shall ensure that all ESCA range rules are followed.
3. Each RSO shall inspect the Range complex prior to and at the end of competitive events.
4. RSO's shall notify the President as soon as possible regarding any significant injury or violations of range standards experienced on the range complex.
5. RSO's shall complete ECSA approved NRA RSO Certification Training.
The Board of Directors shall maintain a listing of members that are RSO trained.
6. RSO's shall check that all shooters have signed a Wavier of Liability.
7. RSO's shall give a Range Safety Brief prior to any shooting activity.
8. RSO's shall enforce range rules included in the SOP.
9. RSO's shall ensure that all range equipment is returned to the appropriate location after a shooting event.
10. RSO's may, at their discretion, allow shooters to use the outdoor portion of the rifle range while there is a ongoing event in the shooting house.
11. RSO's shall raise the large red wind flag and the American flag on the main rifle range prior to shooting events. RSO's shall also post the red "range in use" flag at the gate.

ECSA Range Operations Guide

8.3. ECSA Member/Certified Range Officer (CRO) Responsibilities

1. Members will conduct themselves in an orderly manner and use good judgment at all times and will be responsible for the conduct and safety of any guest they bring.
2. Members shall sign in at the gate and raise the red "Range in Use" flag next to the gate.
3. All shooters/guests are responsible for their personal equipment while on the ECSA complex.
4. Firearms that are out of their cases and not being fired or in a ready area being prepared to be fired shall be unloaded, racked, actions open, magazines out of the firearm and safeties on. Safety flags are required during ECSA shooting events.
5. Firearms shall be loaded only at the firing line.
6. Do not point a firearm at anything other than down range or at an authorized target(s).
7. Fire at your own target only unless the shooting event dictates otherwise.
8. Give the command "Cease Fire" if any unsafe condition exists at the firing line.
9. Assist in cleaning the firing line and ready areas prior to leaving the complex.
10. Dogs are allowed only in specified areas and must be leashed. Dogs may be off leash when an authorized event, such as Law Enforcement or Search and Rescue training is scheduled.
11. Members will raise the red "Range in Use" flag at the gate and place the red flag up at the south end of the rifle range when using that range.
12. The black and white "Range Closed for Maintenance" will be raised at the gate when the range is closed for mowing, weed spraying, etc.
13. ECSA members may use the range facilities to teach non-ECSA classes. They must coordinate these classes through the Board of Directors. There is a \$15.00 per student, per day fee for each day of the class held on ECSA facilities for a "for profit" class. The instructor shall provide each student an ECSA Membership Application if they are not already an ECSA member. Those students who become ECSA members shall receive a \$15.00 credit towards their first year membership.

ECSA Range Operations Guide

14. Non ECSA members may use the range to hold shooting related classes at the discretion of the Board of Directors. There is a \$25.00 per day instructor fee and a \$15.00 per student, per day fee. The instructor shall provide an ECSA Membership Application to each student. Those students who become ECSA members shall receive a \$15.00 credit towards their first year membership.

9. Hours of Operation

The range is normally open from sunrise but no earlier than 7:00 AM to sunset but no later than 8:00 PM, seven days a week, with prior scheduled events taking priority. Members wishing to use the range on their own are responsible for checking the web site to ensure no events will conflict with their intended use.

The Board or Directors shall establish and control range scheduling. Scheduled range class room activities shall be posted on the ECSA Web Site at: <http://www.eaglecapshooters.com>

Requests to schedule a specific use of the range shall be submitted at least one week prior to scheduling an event on the calendar.

10. Changes to the Range Operations Guide

Changes may be made to the Range Operations Guide by submitting the change to the Board of Directors during a monthly meeting. The board will then take the suggested changes under consideration and vote upon the changes. If the changes are approved, the change will be promulgated out to the members via the monthly minutes and posted on the ECSA website.

11. Emergency Plan

In the event of an emergency the following procedures will be in effect:

1. The CRO or RSO shall be notified and all range activity shall cease for the duration of the on-site emergency.
2. At least two areas shall be designated for helicopter landing zones, one at the east firing area and one near the Pistol/Small-bore firing area. An additional area shall be designated for emergency vehicles insuring adequate turn- around space.
3. The hospital, law enforcement dispatch and fire department will have the 911 address which is **69105 Ant Flat Rd**. Coordinates are as follows:

Deg., Min., Sec.	45 30' 30"N	117 15' 14"W
GPS	45 30.521N	117 14.565W

4. Medical first aid kits shall be located at designated and marked first aid stations at each firing venue and at the range house. Please notify the Board of Directors or board member if supplies are used from the first aid kits so these items may be replaced.
5. In the event of an emergency a 911 call shall be placed. The caller shall:
 - a. State the nature of the emergency and state your name and that you are calling from the ECSA complex at **69105 Ant Flat Rd.**
 - b. State the type and severity of the injury, if any.
 - c. State that the range is shut down until the emergency is dealt with.
 - d. State what measures and or first aid is being given at the time. Stay on the line with the 911 operator as requested.
 - e. Upon the departure of the Emergency personnel the CRO or RSO will complete a safety check of the range facility before allowing any range activity to resume.